

# Minutes of the 2021 ASDAL Annual General Meeting

## Business Sessions

### Monday, June 28, 2021 – 1<sup>st</sup> Session

1. Meeting was called to order at 10:10am (EDT) by ASDAL President, Ashlee Chism.
2. The President welcomed everyone and outlined how the business sessions would operate.
  - 2.1. Motions will be made and seconded during the session.
  - 2.2. Voting will be accomplished via electronic ballot distributed after each meeting.
3. Neal Smith was selected as Parliamentarian.
4. Minutes from 2019 were presented.
  - 4.1. **Motion** by Carolyn Gaskell to accept the minutes as printed in ASDAL Action.
5. Treasurer's report – Neal Smith
  - 5.1. The biggest fee is for webhosting. The line item for software is mainly for things needed to conduct virtual meetings and mail lists.
    - 5.1.1. **Motion** by Heather James to accept the treasurer's report.
6. Chapters are being established and grown in Africa and Inter-America. Reports were presented by Norah Mauti (Africa) and Adan Suriano Guzman (Inter America).
  - 6.1. Africa – Membership is growing, currently at 44. They are developing by-laws but in the meantime are utilizing ASDAL's by-laws with an interim executive committee.
  - 6.2. Inter-America – They currently have 34 members from several different countries and have established an executive committee to direct activities. They have plans for several projects to enhance professional development, increase information sharing within Latin America and promote their libraries/institutions.
  - 6.3. **Motion** by Paulette Johnson to accept reports from African and Latin American Chapters.
7. Adventist Resources Section – Katharine Van Arsdale
  - 7.1. The floor was opened for people to share about new Adventist resources – Katharine mentioned the Atlantic Union College collection moved to Andrews University.
  - 7.2. There are 3 openings on the ARS committee that need to be filled.
    - 7.2.1. Nominated Michelle Rojas (La Sierra University), Elizabeth Henry or Ashlee Chism as alternate (General Conference Archives), and Sabrina Riley (Independent).
      - 7.2.1.1. The members present voted to accept the nominations as a group.
8. Archives and Records Management Section – Adorée Hatton
  - 8.1. At Pacific Union College, the archives has prioritized digitization during the pandemic, scanning about 5000 items and making them available to users. They have collaborated with Digital Pacific to share a part of their collection pertaining to the Oceania region. They are exploring a collaboration with JSTOR and continue to contribute items to the Adventist Digital Library.
  - 8.2. Two positions are open on the ARMS committee.
    - 8.2.1. Nominated Lori Curtis (Hillsdale College) and Katharine Van Arsdale (Pacific Union College).
      - 8.2.1.1. The members present voted to accept the nominations as a group.
9. Seventh-Day Adventist Periodical Index Report – Jim Ford
  - 9.1. Indexing work has resumed; work stopped due to Dan Drazen retiring and the pandemic situation preventing hiring and a lack of supporting workers. Dan is volunteering his time for now but ADL hopes to hire an Adventist Digital Librarian who will oversee the indexing among other things. ADL/SDAPI is in the process of switching to the Haiku platform, planning on migrating data in August or September. This will more fully integrate the SDAPI into the ADL

and allow full-text searching within certain indexed periodicals. More detail is provided in the ADL annual report.

9.2. **Motion** by Adorée Hatton to accept the SDAPI report.

10. Constitution and By-Laws Committee – Ashlee Chism, Jim Ford, as Secretary of the SDAPI Advisory Board, described the first change.

10.1. Revision of Article VI, Section 4 which outlines the role and members of the SDAPI Advisory Committee. Changes were made to clarify how the committee selects their secretary.

10.1.1. **Motion** by Jim Ford to accept the changes.

10.2. Addition of Article III, Section 5 to define how fees for partial conference attendance are handled.

10.2.1. **Motion** by Adorée Hatton to accept the addition.

10.3. Recommendation to revise Article VIII to remove the Distance Education Coordinator and International Libraries Coordinator. It was pointed out that the IL Coordinator was filled by ASDAL Executive Committee in March (Dr. Saturday Omeluzor) and that distance education is much more relevant than it was a year ago. A motion to deny the recommendation for at least a year and allow Executive to fill the DE Coordinator was made but then withdrawn.

10.3.1. **Motion** by Lori Curtis to refer the recommendation back to By-Laws Committee to re-examine the responsibilities of the positions. In the meantime, coordinators will continue to function as before.

11. Membership Coordinator report – Adorée Hatton

11.1. Adorée’s numbers do not reflect the most up to date membership of the chapters as given in their reports earlier.

11.2. ASDAL has 117 current members, 53 new members mostly from the Africa and Inter America chapters, 5 students, 5 retired members.

11.3. Everything is managed via MailChimp which mails members directly so there is less traffic on the SDA Librarian ListServ.

11.4. **Motion** by Heather James to accept the coordinator’s report.

12. The ballot will be sent out after the recording of the meeting is posted and will be closed an hour before the next business session in order to tabulate the results.

13. Session recessed at 11:34 am (EDT)

### **Tuesday, June 29, 2021 – 2<sup>nd</sup> Session**

14. Meeting was called to order at 10:05 am (EDT) by ASDAL President, Ashlee Chism.

15. Results of previous day’s voting – All motions passed.

16. ALICE Report – Don Essex

16.1. 15 members out of 19 were able to attend. Iosif Diaconu of Universitatea Adventus in Romania was welcomed as the newest member.

16.2. Postponed the decision of what to do with ALICE’s financial balance, whether to keep it as a Rainy Day fund or give partial credit to members, until a fiscal policy is developed.

16.3. Voted to provide \$1500 for a second scholarship in addition to the Hilts Scholarship, but advises that this is a one-time donation.

16.4. Voted to separate the secretary and treasurer positions and increased the term of the project manager to 5 years.

16.5. Voted to extend the current chair to 2022 in order to keep the term staggered with the secretary’s term.

16.6. Elected Bliss Kuntz as secretary for 2021-23.

16.7. **Motion** by Heather James to accept the ALICE report.

17. Africa Chapter report – Dr. Saturday Omeluzor
  - 17.1. Postponed due to technical issues sharing the presentation.
18. ARMS Update – Lori Curtis
  - 18.1. Noticed that the committee is short one member even after the election yesterday.
  - 18.2. Nominated Sabrina Riley. Members in attendance voted to accept.
19. Recommendations to By-Laws Committee
  - 19.1. As chapter membership is growing ASDAL Executive determined that Article VII of the By-Laws should be updated to clarify the relationship between chapter membership and ASDAL and how fees are handled. Currently, Executive interpreted the by-laws to say that chapter members, by joining a chapter, also become members of ASDAL.
    - 19.1.1. Need to list the new chapters in the By-Laws.
    - 19.1.2. Do chapter members pay membership fees within the chapter? Currently yes. Where do the fees reside, with ASDAL or the chapter? This needs to be clarified.
      - 19.1.2.1. In the past, chapter membership fees were used by the chapters to organize their own conferences as attending the parent ASDAL conferences in North America were cost-prohibitive.
      - 19.1.2.2. What if chapters collected their own fees and then paid a “chapter fee” to ASDAL, perhaps a percentage? What would those fees be used for?
      - 19.1.2.3. What if a chapter opts to not collect local membership fees?
      - 19.1.2.4. Perhaps require the chapter officers, specifically, to be ASDAL members.
    - 19.1.3. Should determine what constitutes the parent organization.
    - 19.1.4. We must consider the legal ramifications of collecting fees from an organization in another country.
  - 19.2. Discussion of Statistics Committee and collection of statistics: should it be resurrected, reevaluated, or removed?
    - 19.2.1. Statistics were only collected from Adventist libraries, perhaps ALICE, as a library consortium, should coordinate this rather than ASDAL, an organization of individuals.
    - 19.2.2. What data does the Adventist Accrediting Association collect on libraries already? We should contact the GC Education Department to determine.
    - 19.2.3. What statistics would be valuable to members?
    - 19.2.4. **Motion** by Pam Stevens to keep the Statistics Committee and explore what has been discussed. Seconded by Lori Curtis who added a recommendation that By-Laws examine the current wording for possible revisions based on information to be provided by Statistics Committee.
    - 19.2.5. Selection of committee members. Can Nominating Committee present names on today’s ballot? Don Essex and Christy Scott were nominated from the floor. Procedurally, only ad-hoc committees can be filled during a general session. Committee members must be elected via a normal election cycle or appointed by ASDAL Executive.
20. Possible conference relocation due to pandemic travel restrictions, especially since the 2022 conference will be held in Kenya.
  - 20.1. Norah Mauti and Adventist University of Africa still hope to host in 2022, if possible.
  - 20.2. Would it be possible to switch hosts for 2022 and 2023? Currently these are Adventist University of Africa and Union College.
  - 20.3. It was determined that the Site Planning Committee should explore possibilities.
21. The possibility of breakout sessions was brought up. Executive Committee will work with local organizers to arrange that for the next Business session.
22. Session adjourned at 11:49 am (EDT)

### **Wednesday, June 30, 2021 – 3<sup>rd</sup> Session**

23. Meeting was called to order at 10:07 am (EDT) by ASDAL President, Ashlee Chism.
24. Results of previous day's voting – All motions passed.
25. Breakout Sessions
  - 25.1. Archives/Special Collections – Ashlee Chism
    - 25.1.1. Discussed how the pandemic affected workflows.
    - 25.1.2. Discussed some collections that are being worked with.
  - 25.2. Directors – Carolyn Gaskell
    - 25.2.1. Discussed SDAPI/ADL support costs. As new libraries join the consortium and new directors represent previous institutions the history of why these costs are borne only by NAD libraries has been lost.
    - 25.2.2. Discussed pandemic effects on library functions and the switch to electronic resources.
    - 25.2.3. Burman University has started construction on their new library. Oakwood University recently refurbished their library and Southwestern Adventist University will be starting their own soon.
  - 25.3. Reference/Public Services – Adorée Hatton
    - 25.3.1. Discussed pandemic effects on services in general.
    - 25.3.2. Discussed the struggle of navigating various IT platforms in order to deliver services.
  - 25.4. Systems/Technical Services – Pam Stevens
    - 25.4.1. Discussed catalog and discovery software in use and switches being considered.
    - 25.4.2. Identified the lack of ebooks from current Adventist authors/publishers and hope to ask Pacific Press to create a subscription platform for their publications.
26. Nominating Committee Report – Ashlee Chism
  - 26.1. Election results
    - 26.1.1. President-Elect – Deyse Bravo (Southern Adventist University)
    - 26.1.2. Secretary – Adorée Hatton (Loma Linda University)
    - 26.1.3. Classification Advisory Committee – Jason St. Clair (Pacific Union College) & Stanley Cottrell (Southern Adventist University)
    - 26.1.4. Scholarship and Awards Committee – Adaliz N. Cruz (Bain & Co.)
    - 26.1.5. SDAPI Advisory Committee – Heather James (Oakwood University)
    - 26.1.6. Site Planning Committee – Megumi Flores (AIIAS)
27. Selection of 2021-22 Nominating Committee
  - 27.1. Nominations from the floor – Neal Smith (AdventHealth University), Sheila Clark (Burman University), Katharine Van Arsdale (Pacific Union College), Evans Otuza (Babcock University).
  - 27.2. Election of members conducted via electronic ballot.
28. Scholarship/Awards Committee – Melissa Hortemiller
  - 28.1. Aaron Wilson – Attending University of Maryland
  - 28.2. Thanks to the generous contribution of ALICE a second scholarship was awarded to Carriann Gray – attending Indiana University-Purdue University Indianapolis
29. Site Planning Committee – Pam Stevens
  - 29.1. Plan A is to swap Adventist University of Africa and Union College as hosts for 2022 and 2023.
    - 29.1.1. Adventist University of Africa would prefer to host an in-person conference and is willing to postpone until 2023 in order to achieve that.

- 29.1.2. Bliss Kuntz of Union College will discuss with the leadership team about moving their hosting to 2022.
- 29.2. Plan B is to ask Andrews if they'd be willing to host in 2022, perhaps a virtual or hybrid conference.
- 29.3. Propose that future conferences should be hybrid, in-person/virtual.
- 29.4. Discussed delineating host expectations, perhaps in the By-Laws. Site Planning Committee will work on this and make a future proposal to revise the by-laws as needed.
- 29.5. Neither ASDAL Executive nor Site Planning Committee has received any letters of intent to host conferences for 2024 or beyond.
- 29.6. **Motion** by Heather James to accept Site Planning Committee report.
30. Thank you and congratulations to the conference planners, local arrangements committee, and technical support. Consensus is that this, as the first virtual ASDAL conference, has been a success.
31. Retirees
  - 31.1. Adan Suriano Guzman (Universidad de Montemorelos)
  - 31.2. Dan Drazen (Andrews University/SDAPI)
  - 31.3. Cynthia Helms (Andrews University)
  - 31.4. Xiaoming Xu (Andrews University)
  - 31.5. Kathleen Demsky (Andrews University)
  - 31.6. Norma Greenidge (Andrews University)
  - 31.7. Rose-Lee Power (South Sea Islands Museum/South Pacific Division)
32. Discussion about recruitment and promotion.
  - 32.1. Need to support student library assistants to furthering their education and obtaining library degrees. Internships greatly help in this regard.
  - 32.2. Need better promotion of ASDAL in general.
  - 32.3. Need to be willing to mentor and train new librarians into their positions.
33. Passing of the gavel.
  - 33.1. Closing remarks from Norah Mauti.
    - 33.1.1. Thank you for Ashlee's service as President.
    - 33.1.2. Appreciation given to all new members attending.
34. Business session adjourned at 11:56 am (EDT).